

Surrender of allowances to be compliant

Surrender of allowances – propose a transaction by Authorised Representative

Introduction


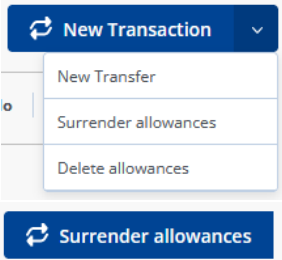



Allowances corresponding to the amount of verified emissions from the installation for a calendar year must be surrendered **by September 30 of the following calendar year**. The system then recalculates the number of allowances surrendered and assesses whether it matches the amount of verified emissions entered.



Only the Authorised Representatives of the following account types may perform this type of transaction: Operator holding account and Aircraft operator holding account.

The transaction may or may not need to be approved by a second authorized representative depending on the settings of the trusted account list.

Step by step

The following interface elements are used to execute this task::

Step	Action	Interface
1	Select Balance & Transactions from the left vertical menu.	
2	Expand the “New Transaction” dropdown list and select Surrender allowances . Remark: If the account is already non-compliant, the button is named "Surrender allowances".	
3	Enter the amount of allowances in Quantity to Transfer . You can use EU or Swiss allowances to surrender indistinctly. However, you might need to surrender specific allowances depending on the compliance year and allowances issuance phase.	
4	Click Propose .	
5	The “Surrender Confirmation” dialog box open. Click Propose to confirm the surrender.	

6	<p>Sign your action in EU Login. Enter your password and scan the QR code with your EU Login Mobile app, enter the information displayed on the EU Login signature page and tap Continue.</p> <p>Type the code generated by the mobile app into the fields on your computer and click Sign.</p>	<p>Vítejte Text TESTOVACÍ na stránce EU Login pro podpis, sřadit digitální podpisem transakce prováděné pomocí přihlašovacího hesla služby EU.</p> <p>EUCR Signature Process for acc.unionregistry.ec.europa.eu</p> <p>Popis: Transaction Signature</p> <p>Ořad: Please, sign the transaction with your strong password</p> <p>Heslo</p> <p><input type="password"/></p> <p></p> <p>1. Otevřete si mobilní aplikaci EU Login ve svém zařízení (stare výživě Android nebo iOS). 2. V aplikaci se dořadíte pomocí „Stare kódu QR“ a naskenujte kód QR na levé straně. 3. pro Accounting Account EU-100-12602-0-71 zadajte 9000012602 4. pro Total quantity 0 5. Po vyplnění všech polí v aplikaci se stiskem tlačítka „Pravo nahoru“ Zadejte výřevet do pole níže a pokračujte.</p> <p>Kód vygenerovaný vaší aplikací</p> <p><input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/></p> <p>Podpsat</p>
7	<p>The "Allowances Submission" page will open again, notifying you that the transfer has been set up and a transaction number has been assigned to it.</p>	<p>10-02 – Odevzdání povolenek</p> <p></p> <p>Váš 10-02 – Odevzdání povolenek byl zaznamenán a byl mu přidělen identifikátor EU87056</p> <p>Žádost o transakci s id 98119 byla odeslána ke schválení.</p>

The transfer transaction is awaiting approval

The transaction may or may not need to be approved by a second authorized representative depending on the settings of the trusted account list.

This transaction type has no delay in its execution and it is not affected by the Union Registry business hours window.

Allowances to surrender

You can surrender different types of allowances depending on the account type and phase:

Phase	Account Type	Allowances to surrender
Phase 3	Operator Holding Account	- Phase 3 General Allowances
Phase 3	Aircraft Operator Holding Account	- Phase 3 General Allowances - Phase 3 Aviation Allowances
Phase 4	Operator Holding Account	- Phase 3 General Allowances - Phase 3 Aviation Allowances - Phase 4 General Allowances - Phase 4 Aviation Allowances
Phase 4	Aircraft Operator Holding Account	- Phase 3 General Allowances - Phase 3 Aviation Allowances - Phase 4 General Allowances - Phase 4 Aviation Allowances

You can use EU or Swiss allowances indistinctly.

Approve of transaction by another Authorised Representative

Introduction

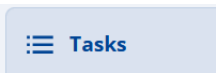
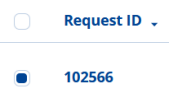
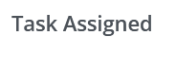
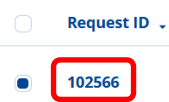
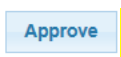

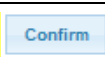
Once signed, your transaction might need to be approved by another representative (depending on your trusted account list preferences).

By default, approval by a second authorized representative is required.

If the account holder has requested the registry administrator to apply the dual-eye method, whereby transactions in favor of trusted accounts are not subject to approval, the transaction is not subject to approval by a second authorized representative.

Step by step

To approve a transaction, the following steps are performed on the home page:

Step	Action		Interface
1	As an Authorised Representative with initiator or initiator and approver rights, please login to the Union Registry from this address: www.povolenky.cz and select Tasks from the menu on the left. The Tasks page will open with an overview of all transactions awaiting approval.		
2	Click on the " Request ID " field (number) and the "Task Details" tab will open.		
3	By clicking Assign Task , you reserve the task and notify other users that you are working on the transaction.		
4	Clicking on the number in the Request ID column opens the "Task Details" page with specific transaction details. Please review the details.		
5	If	Then	Interface
	You agree to the transaction	Click Approve	
	You disagree with the transaction	Click on Reject	
6	Enter a note and click Confirm to approve or reject. In case of rejection, the comment is a mandatory field.		
7	Sign your action in EU Login. Enter your password and scan the QR code with your EU Login Mobile app, enter the information displayed on the EU Login signature page and tap Continue. Type the code generated by the mobile app into the fields on your computer and click Sign .		